



# TUBOD-BAROY WATER DISTRICT

Provincial Trade Center, Sagadan, Tubod, Lanao del Norte 9209  
Tel. 063-341-5313 / Fax No. 063-341-5313

EXCERPTS FROM THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF TUBOD-BAROY WATER DISTRICT HELD ON DECEMBER 13, 2016 AT TUBOD BAROY WATER DISTRICT, TUBOD, LANA DEL NORTE

Present: Dir. Aurora A. Zorilla - Director/Professional  
Dir. Victoria O. Gorecho - Director/ Civic  
Dir. Celestina V. Macalam - Director/Women  
Dir. Demosthenes G. Secuya - Director/Business

Absent: N - O - N - E

Other Present: Geovanni A. Hera - TBWD General Manager  
Krystale C. Buenconsejo - TBWD Recording Secretary

## RESOLUTION NO. 41, S. of 2016

### “A RESOLUTION APPROVING 2017 CORPORATE BUDGET”

**WHEREAS**, after series of deliberation on the budget proposal for CY2017 to the Board of directors, the General Manager presented the Final CY2017 Corporate Budget for approval;

**WHEREAS**, the annual 2017 proposed budget of TBWD was reviewed carefully and extensively by the Board, hereto attached;

**NOW, THEREFORE**, in consideration of the foregoing premises upon motion of Dir. Celestina V. Macalam, duly seconded by Director Victoria O. Gorecho, it was resolved, as it is hereby –

**RESOLVED**, to approve the presented Annual Budget Proposal of TBWD for CY 2017.

Carried unanimously by all members present.

I HEREBY CERTIFY TO THE CORRECTNESS OF THE ABOVE RESOLUTION.

  
Dir. **VICTORIA O. GORECHO**  
Board Secretary

ATTESTED:

  
12/16/16  
Dir. **AURORA A. ZORILLA**  
Board Chairman

  
Dir. **CELESTINA V. MACALAM**  
Member

  
Dir. **DEMOSTHENES G. SECUYA**  
Vice- Chairman

# TBWD Corporate Operating Budget

Ref.

Starting Balance	5,249,850												Total	Avg	5,249,849.73
Water Sales	1,736,572	1,742,475	1,748,378	1,754,281	1,760,183	1,766,086	1,771,989	1,777,892	1,783,792	1,789,698	1,795,600	1,801,503	21,228,449	1,769,037	
Penalty	33,243	33,243	33,243	33,243	33,243	33,243	33,243	33,243	33,243	33,243	33,243	33,243	398,922	33,243	
Other Sales	151,316	151,316	151,316	151,316	151,316	151,316	151,316	151,316	151,316	151,316	151,316	151,316	1,815,787	151,316	
Coll on WMMF	37,260	37,260	37,260	37,260	37,260	37,260	37,260	37,260	37,260	37,260	37,260	37,260	447,120	37,260	
<b>Total Collection</b>	<b>1,958,391</b>	<b>1,964,294</b>	<b>1,970,197</b>	<b>1,976,100</b>	<b>1,982,003</b>	<b>1,987,905</b>	<b>1,993,808</b>	<b>1,999,711</b>	<b>2,005,611</b>	<b>2,011,517</b>	<b>2,017,420</b>	<b>2,023,322</b>	<b>23,890,278</b>	<b>1,990,857</b>	<b>23,890,278.18</b>
Total MOOE	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	1,711,730	20,540,756	1,711,730	
NET Cash Flow	246,662	30,745	36,648	42,551	48,454	54,357	60,259	66,162	72,062	77,968	83,871	89,774	909,512	75,793	
Projected End Balance	5,496,511	5,749,076	6,007,543	6,271,913	6,542,186	6,818,362	7,100,440	7,388,421	7,682,303	7,982,090	8,287,780	8,599,372			
<b>Projected Beg Cash and Annual collection</b>													<b>29,140,127.91</b>		

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Monthly Total	Monthly Average	Totals
<b>PERSONNEL EXPENSES</b>															
Salaries & Wages- Regular	419,718	419,718	419,718	419,718	419,718	419,718	419,718	419,718	419,718	419,718	419,718	419,718	5,036,616	419,718	
Sal & Wages-Casual	60,094	60,094	60,094	60,094	60,094	60,094	60,094	60,094	60,094	60,094	60,094	60,094	721,128	60,094	
Personnel Econ. Relief Allow.	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	486,000	40,500	
Additional Compensation	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	156,000	13,000	
Representation Allowance	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	5,000	
Transportation Allowance TA	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	5,000	
Clothing Allowance	155,000												155,000	12,917	
Honoraria	49,950	49,950	49,950	49,950	49,950	49,950	49,950	49,950	49,950	49,950	49,950	49,950	599,400	49,950	
Overtime & Holiday Pay	21,196	21,196	21,196	21,196	21,196	21,196	21,196	21,196	21,196	21,196	21,196	21,196	254,357	21,196	
Mid-Year & Year-End Bonus					442,492								884,984	73,749	
Cash Gift											442,492		135,000	11,250	
Life and Retirement Insurance	55,367	53,099	53,099	53,099	53,099	53,099	53,099	53,099	53,099	53,099	53,099	53,099	639,458	53,288	
Pag-Ibig Contributions	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	32,400	2,700	
Philhealth Contributions	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	5,000	
S-C Contributions	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	32,400	2,700	
Other Personnel Benefits (LC/PBB/PE)	332,503						442,492						909,995	75,833	
<b>Total PERSONNEL EXPENSES</b>	<b>1,167,729</b>	<b>677,958</b>	<b>677,958</b>	<b>677,958</b>	<b>1,120,450</b>	<b>677,958</b>	<b>1,120,450</b>	<b>677,958</b>	<b>677,958</b>	<b>677,958</b>	<b>1,120,450</b>	<b>947,958</b>	<b>10,222,738</b>	<b>851,895</b>	<b>10,222,738.30</b>
<b>MAINT &amp; OTHER OPERATING EXPENSES</b>															
Travelling Expenses-Local	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	120,000	10,000	
Training & Seminar Expense	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	5,000	
Electricity	437,309	437,309	437,309	437,309	437,309	437,309	437,309	437,309	437,309	437,309	437,309	437,309	5,247,708	437,309	
Telephone and Internet Expense	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,004	4,167	
Postage and Deliveries	2,208	2,208	2,208	2,208	2,208	2,208	2,208	2,208	2,208	2,208	2,208	2,208	26,496	2,208	
Dues and Subscriptions Exp	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	1,250	
Advertising Expense	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	1,250	
Rent Expense	16,270	16,270	16,270	16,270	16,270	16,270	16,270	16,270	16,270	16,270	16,270	16,270	195,240	16,270	
Insurance Expense	833	833	833	833	833	833	833	833	833	833	833	833	9,996	833	
Fidelity Bond Premiums	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,004	1,667	
Office Supplies Expense	14,766	14,766	14,766	14,766	14,766	14,766	14,766	14,766	14,766	14,766	14,766	14,766	177,188	14,766	

*Adg 12/16/16*

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Average	Totals
Gasoline, Oil, and Lubricants	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	99,996	8,333
Legal and Professional Expense	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,004	4,167
General Services	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	2,500
Taxes, Duties & Licenses Exp	35,381	35,381	35,381	35,381	35,381	35,381	35,381	35,381	35,381	35,381	35,381	35,381	424,569	35,381
Maint of Power Production & Eqpt	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	1,459	17,507	1,459
Maint. of Structures & Impvt.	11,304	11,304	11,304	11,304	11,304	11,304	11,304	11,304	11,304	11,304	11,304	11,304	135,649	11,304
Maint of Pumping Eqpt	4,376	4,376	4,376	4,376	4,376	4,376	4,376	4,376	4,376	4,376	4,376	4,376	52,509	4,376
Maint of Reservoir & Tanks	25,526	25,526	25,526	25,526	25,526	25,526	25,526	25,526	25,526	25,526	25,526	25,526	306,307	25,526
Maint. of Trans & Dist. Mains	40,111	40,111	40,111	40,111	40,111	40,111	40,111	40,111	40,111	40,111	40,111	40,111	481,331	40,111
Maint. of Water Meter	6,282	6,282	6,282	6,282	6,282	6,282	6,282	6,282	6,282	6,282	6,282	6,282	75,387	6,282
Other Structures Maintenance	11,304	11,304	12,917	12,917	12,917	12,917	12,917	12,917	12,917	12,917	12,917	12,917	135,652	11,304
Motor Vehicle Maintenance	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	50,004	4,167
Furniture & Fixture Maint.	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	1,250
Chemicals & Filtering	9,100	9,100	9,100	9,100	9,100	9,100	9,100	9,100	9,100	9,100	9,100	9,100	109,200	9,100
Representation Expense	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000	3,000
Extraordinary & Misc. Expenses	4,271	4,271	4,271	4,271	4,271	4,271	4,271	4,271	4,271	4,271	4,271	4,271	51,248	4,271
<b>Total MAINT &amp; OTHER OPERA</b>	<b>667,250</b>	<b>667,250</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>668,863</b>	<b>8,023,131</b>	<b>668,594</b>

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8,023,131.22

**Gender and Development**

Travelling Expenses-Local	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	65,000	5,417
Training & Seminar Expense	10,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	32,000	2,667
Women's month			100,000										100,000	8,333
Representation: 50,000														
Advertising/Misc:50,000														
18th-Day Campaign agints VAWC												141,423	141,423	11,785
Representation: 70,000														
Advertising/Misc:50,000														
Office/Mat Supplies:21,423														
Calamity Response Activiy (Disas	273,000												273,000	22,750
Maint of Pipelines: 173,000														
Maint of R & T : 100,000														
Maintreaming Gender and Dev't						250,000							250,000	20,833
Representation: 100,000														
Advertising/Misc:80,000														
Office/Mat Supplies:70,000														
<b>Total Gender and Developme</b>	<b>293,000</b>	<b>7,000</b>	<b>107,000</b>	<b>7,000</b>	<b>7,000</b>	<b>257,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>148,423</b>	<b>861,423</b>	<b>71,785</b>

861,422.60

**Water Septage Plan & BOD**

Travelling Expenses-Local	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	120,000	10,000
Training & Seminar Expense		10,000		10,000		10,000		10,000		10,000		10,000	60,000	5,000
Office Supplies Expense					10,000			10,000					20,000	1,667
<b>tal Water Septage Plan &amp; BOD</b>	<b>10,000</b>	<b>20,000</b>	<b>10,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>10,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>10,000</b>	<b>20,000</b>	<b>200,000</b>	<b>16,667</b>

200,000.00

**HR Related Activites**

Travelling Expenses-Local	440	440	440	440	440	10,000	440	440	440	440	440	10,000	24,400	2,033
Training & Seminar Expense	200	200	200	200	200	3,600	200	200	200	200	200	3,600	9,200	767
Representation Expense									20,000			5,000	25,000	2,083

*[Handwritten signature]*  
12/16/16

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	Average	Totals
Advertisement									10,000				10,000	833	
Tree Planting									5,000				5,000	417	
Sports Activities									5,000				5,000	417	
Other									10,000				10,000	833	
<b>Total HR Related Activites</b>	640	640	640	640	640	13,600	640	640	50,640	640	640	18,600	88,600	7,383	88,600.00

<b>OBLIGATIONS</b>															
Current Portion of LTD	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	72,054	864,650	72,054
Interest Payable	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	64,607	775,282	64,607
Other														0	0
<b>Total OBLIGATIONS</b>	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	136,661	1,639,932	136,661

<b>MISCELLANEOUS</b>															
Bank Fees	50	50	50	50	50	50	50	50	50	50	50	50	50	600	50
<b>Total MISCELLANEOUS</b>	50	50	50	50	50	50	50	50	50	50	50	50	50	600	50

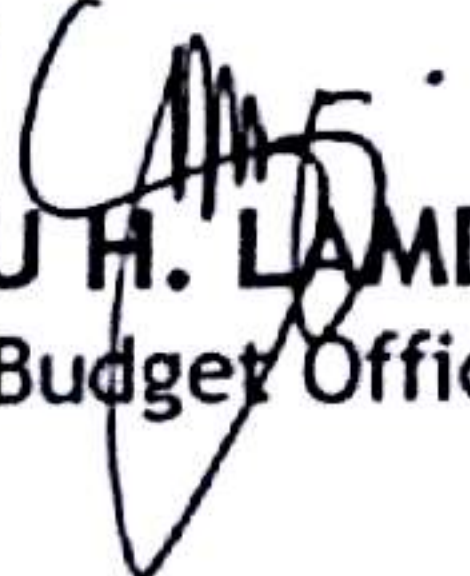
**Projected PS & MOOE** P 21,036,424.12

<b>SAVINGS</b>															
Transfer to JSA	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	530,711	44,226
Other														0	0
<b>Total SAVINGS</b>	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	44,226	530,711	44,226

<b>CAPITAL EXPENDITURE (CAPEX)</b>															
tools, shops and Garage Eqpt	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	2,500
Office Furniture and Equipment	17,834	17,834	17,834	17,834	17,833	17,833	17,833	17,833	17,833	17,833	17,833	17,833	17,833	214,000	17,833
Clustering (NRW Reduction)	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	56,715	680,580	56,715
CAPEX Mat & Drilling	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	289,167	3,470,004	289,167
<b>Total CAPITAL EXPENDITURE</b>	366,216	366,216	366,216	366,216	366,215	366,215	366,215	366,215	366,215	366,215	366,215	366,215	366,215	4,394,584	366,215

**Projected DISBURSEMENTS ( with JSA Fund transfer)** P 25,961,718.92

\*\* Drilling Budget - projected from General Fund Account of TBWD  
**Projected Ending Cash, December 31, 2017** P 3,178,408.99

Prepared by:  
  
**JACKY LOU H. LAMDAGAN**  
 Corporate Budget Officer B

Reviewed by:  
  
**GIOVANNI A. HERA**  
 General Manager D

Approved by:  
  
**DIR. AURORA A. ZORILLA**  
 Chairman of the Board  
 Resolution No. \_\_\_\_\_ Dated : \_\_\_\_\_

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