



TUBOD-BAROY WATER DISTRICT

Provincial Trade Center, Sagadan, Tubod, Lanao del Norte
9209 Tel No. 063-341-5313 Fax 063-223-6294

Standard Form Number : SF-GOOD-001
Revised on: May 24, 2004

Project Reference Number: 001
Name of the Project: SUPPLY & DELIVERY OF
VARIOUS MATERIALS FOR 2ND PHASE OF TBWD
CLUSTERING PROJECT
Location of the Project: TBWD Office

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR BIDDERS

The Eligibility Envelope shall contain the following:

LEGAL DOCUMENTS

- Letter of Intent
- Department of Trade and Industry (DTI) business name registration of SEC Registration Certificate, whichever may be appropriate under existing laws of the Philippines, supported with the necessary information using prescribed forms.
- Valid and current Mayor's Permit/Municipal License
- BIR tax clearance
- Statement of the prospective bidder that is not "blacklisted" or barred from bidding by the government or any of its agencies, offices, corporations of LGU's, including non-inclusion in the consolidated Blacklisting Report issued by the GPPB or CIAP
- Articles of Incorporation, Partnership or Corporation, whichever is applicable, including amendments thereof, if any
- Sworn affidavit of the bidder that is not related to the head of procuring entity, members of the BAC, TWG and secretariat and members of the PMO, and the designers of the project, by consanguinity or affinity up to the third civil degree.
- Valid joint venture agreement, in case of a joint venture
- Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for eligibility check
- Certification under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction of the original, complete, and that all statements and information provided therein are true and correct
- Other appropriate licenses as may be required by the procuring entity concerned.
- PHILGEPS Registration

TECHNICAL DOCUMENTS

- Statement of ongoing and similar completed government and private contracts within the period specified in the IAEB, including contracts awarded but not yet started.
- Copies of end-user's acceptance letters for completed contracts
- Specification of whether or not the prospective bidder is a manufacturer, supplier or distributor.

FINANCIAL DOCUMENTS

- Audited financial statement, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing among other the total assets and liabilities.
- Computation of Net Financial Contracting Capacity (NFCC), or
- Certificate of commitment specific to the contract at hand, issued by a licensed bank to extend to the bidder a credit line if awarded the contract, or
- A cash deposit certificate certifying a hold out on cash deposits issued by a licensed bank, which shall also be specific to the contract to be bid, in an amount not lower that the set by the procuring entity in the Bidding Documents, which shall be at least equal to ten percent (10%) of the approved budget for the contract.